

## Criminal History Disclosure Statement Instructions:

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This Criminal History Disclosure Statement needs to be received both electronically and as a hard copy to the COE Office of Students Services. Toward submitting this form, please follow the below procedures:

- 1) Complete the form answering each question as it applies to you.
- 2) On the form's "Course:" line, if you are submitting this form for the Professional Application please write: "Application for [Semester] [Year]" (example: "Application for Spring 2021") -- otherwise enter the course number (example: TLPL 360).
- 3) The form must be notarized. You may be able to find a notary at one of the following locations:
  - [Undergraduate Student Legal Aid](#)
  - A [UPS Store](#)
  - Your bank
- 4) Once notarized, please scan an image of the document and email it to [ed-apps@umd.edu](mailto:ed-apps@umd.edu), with the following subject line:

*Your Last Name, Your First Name\_CHD Form (Ex: Doe, Jane\_CHD Form)*

- 5) Drop-Off or Mail-In the original form to the COE Office of Student Services.  
You can bring the hard copy of the document to the COE Office of Student Services on campus (1204 Benjamin Building - M-F, 9:00am-3:00pm) or mail the hard copy of the document to our office at the following address:

College of Education  
Office of Student Services  
1204 Benjamin Building  
3942 Campus Dr.  
College Park, MD 20742

**CRIMINAL HISTORY DISCLOSURE STATEMENT  
AUTHORIZATION AND RELEASE**

Student Name:		Major:	
Course:		Date:	

Please read carefully!

As a prerequisite to the placement of education majors in field experiences, the College of Education requires students to complete the following Criminal History Disclosure Statement. Students are also required to update the Information contained in this Disclosure Statement based on any changes in or additions to their criminal history until the time they graduate or otherwise cease their enrollment in the College of Education.

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Have you ever been convicted of, pled guilty or nolo contendere with respect to, or received probation before judgment with respect to a crime against children, in Maryland or any other jurisdiction? As defined in Article § 35C of the Annotated Code of Maryland, a crime against children includes child abuse of a child. You need not provide any information concerning criminal charges against you that have been expunged.

\_\_\_ No \_\_\_ Yes

Have you ever been convicted of, pled guilty or nolo contendere with respect to, or received probation before judgment with respect to, a crime of violence? Crimes of violence are defined in Article 27, § 643B of the Annotated Code of Maryland. You need not provide any information concerning criminal charges against you that have been expunged.

\_\_\_ No \_\_\_ Yes

If your answer to either of the preceding questions is yes, please explain fully on a separate sheet of paper, specifying the nature and date of the offense(s), the name and location of the court(s) and the disposition(s) or outcome(s), including the sentence(s) imposed, if any, and attach.

I hereby declare and affirm under penalties of perjury that the contents of the foregoing Disclosure Statement are true and correct and complete to the best of my knowledge, information and belief. I understand that I am obligated, and I hereby agree, to update the information contained in the Disclosure Statement based on any changes in or additions to my criminal history until such time that I graduate or otherwise cease my enrollment in the College of Education. I also understand that the failure fully and accurately to complete and update the Disclosure Statement could result in action being taken against me, including removal from a field placement and/or dismissal from the College of Education and/or the University of Maryland.

I hereby authorize the College of Education and/or the University of Maryland and their agents,

**CRIMINAL HISTORY DISCLOSURE STATEMENT  
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employees and representatives to investigate, utilize and disseminate the Disclosure Statement, and any information contained therein or derived therefrom, for any and all purposes associated with my field placement and with inquiries regarding my licensure or certification, and my employment, as a certified education professional in the state of Maryland or any other jurisdiction.

I hereby release, discharge and exonerate the College of Education and/or the University of Maryland and their agents, employees, and representatives from any and all liability, loss, claims and/or damages of every nature and kind arising out of, or in any way related to, the Disclosure Statement, the information contained therein or derived therefrom and the investigation, dissemination or use thereof.

\_\_\_\_\_  
Signature of Student  
**(Do Not Sign until instructed by Notary)**

\_\_\_\_\_  
Signature of Parent or Guardian - If Student is under 18

\_\_\_\_\_  
Printed Name of Student

\_\_\_\_\_  
Printed Name of Parent

Student ID No.: \_\_\_\_\_

Local Phone No.: \_\_\_\_\_

Local Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Do not write below this line. To be completed by Notary)

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STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

Subscribed and sworn before me this \_\_\_\_\_ day of \_\_\_\_\_, 20

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\_\_\_\_\_  
Notary Public

**CRIMINAL HISTORY DISCLOSURE STATEMENT  
AUTHORIZATION AND RELEASE**

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§ 35C. Causing abuse to child.

(A) Definitions. -- (1) In this section the following words have the meanings indicated.

(2) "Abuse" means:

(i) The sustaining of physical injury by a child as a result of cruel or inhumane treatment or as a result of a malicious act by any parent or other person who has permanent or temporary care or custody or responsibility for supervision of a child, or by any household or family member, under circumstances that indicated that the child's health or welfare is harmed or threatened thereby; or

(ii) Sexual abuse of a child, whether physical injuries are sustained or not.

(3) "Child" means any individual under the age of 18 years.

(4) "Family member" means a relative of a child by blood, adoption, or marriage.

(5) "Household member" means a person who lives with or is a regular presence in a home of a child at the time of the alleged abuse.

(6) (i) "Sexual abuse" means any act that involves sexual molestation or exploitation of a child by a parent or other person who has permanent or temporary care or custody or responsibility for supervision of a child, or by any household or family member.

(ii) "Sexual abuse" includes, but is not limited to:

1. Incest, rape, or sexual offense in any degree;
2. Sodomy; and
3. Unnatural or perverted sexual practices.

§ 643B. Mandatory sentences for crimes of violence.

(2) Crime of violence defined; correctional institutional defined. As used in this section the term "crime of violence" means abduction; arson in the first degree; kidnapping; manslaughter, except involuntary manslaughter; mayhem and maiming, as previously proscribed under §§ 384, 385, and 386 of this article; murder rape; robbery; robbery with a deadly weapon; carjacking or armed carjacking; sexual offense in the first degree; sexual offense in the second degree; use of a handgun in the commission of a felony or other crime of violence; and attempt to commit any of the aforesaid offenses; assault in the first degree; and assault with intent to commit a sexual offense in the first degree, and assault with intent to commit a sexual offense in the second degree, as these crimes were previously proscribed under the former § 12 of this article.

The terms "correctional institution:" includes Patuxent Institution and a local or regional jail or detention center.