Part-Time, Contract Position
Literacy Content Specialist, Curriculum Development

Center for Early Childhood Education and Intervention
University of Maryland, College Park

Background on the Center for Early Childhood Education and Intervention:
The Center for Early Childhood Education and Intervention (CECEI), in the College of Education at the University of Maryland, is a joint initiative between the Department of Counseling, Higher Education and Special Education and the Department of Human Development and Quantitative Methodology. The mission of the CECEI is to conduct high quality research on early childhood education and early intervention programs in order to inform State and Federal policy, to translate research into scalable education programs and best practices, to build capacity in schools and communities, and to promote family engagement in their children’s education.

Literacy Specialist: Responsibilities and Qualifications
CECEI is currently developing a preschool curriculum for the Maryland State Department of Education (MSDE). The Literacy Specialist will be part of the literacy content development team. He/she will be responsible for writing and editing lesson plans to address designated literacy standards, as well as recommending developmentally-appropriate books and experiences for literacy learning centers. Lesson plans will include directions, objectives, assessments, standards, and accommodations for diverse student populations, including English learners. Lessons must be aligned to Maryland state standards and consistent with lessons written by others on the team. While some work can be completed remotely, the Literacy Specialist will be required to attend regular team meetings. This is a part-time, contract position beginning in November 2017 until lesson completion (est. March 2018).

Minimum Qualifications:
- B.A. in Early Childhood Education, Elementary Education, or a related field
- Experience teaching literacy or reading in early childhood, or classroom teaching experience in early childhood settings
- Experience with lesson planning and/or curriculum design around literacy instruction
- Evidence of excellent writing skills
- Ability to write lesson plans using a teacher’s tone of voice
- Attention to detail
- Evidence of exemplary interpersonal skills
Ability to work autonomously

Preferred Qualifications:
- Familiarity with MSDE Early Learning Assessment system and developmentally appropriate practices
- Experience as a reading specialist, literacy content specialist, or instructional coach

The University of Maryland, College Park, actively subscribes to a policy of equal employment opportunity, and will not discriminate against any employee or applicant because of race, age, sex, color, sexual orientation, physical or mental disability, religion, ancestry or national origin, marital status, genetic information, or political affiliation. Minorities are encouraged to apply.

For best consideration, please send all materials by October 30, 2017. Applicants should submit the following materials electronically: Cover letter summarizing qualifications, a current resume or CV, a sample lesson plan, and contact information for three references.

All inquiries, nominations and applications should include the subject line “Literacy Content Specialist” and be sent to: cecei@umd.edu.