

LIVETEXT FACULTY ORIENTATION

PBA Scoring At-A-Glance

PBA

Purpose of This Tutorial

- ▶ The purpose of the “**PBA Scoring At-A-Glance**” tutorial is to assist faculty with scoring assessments directly linked to student field placements and internships. Examples include:
 - Performance-Based Assessments (PBA/FPBA)
 - Foundational Competencies
 - Supervisor Checklists
- ▶ These assessments are housed within the FIELD EXPERIENCE MODULE of LiveText.
- ▶ If you would like assistance grading assignments linked to courses (which are housed on the COURSES side of LiveText), please refer to the tutorial subtitled “**Courses At-A-Glance**”.

STEP 1: LOG IN TO LIVETEXT ONLINE

Preferred Internet Browsers



<http://www.firefox.com>

Mozilla Firefox is the preferred browser for LiveText.

Internet Explorer, Safari and Google Chrome are also supported.



<http://windows.microsoft.com>

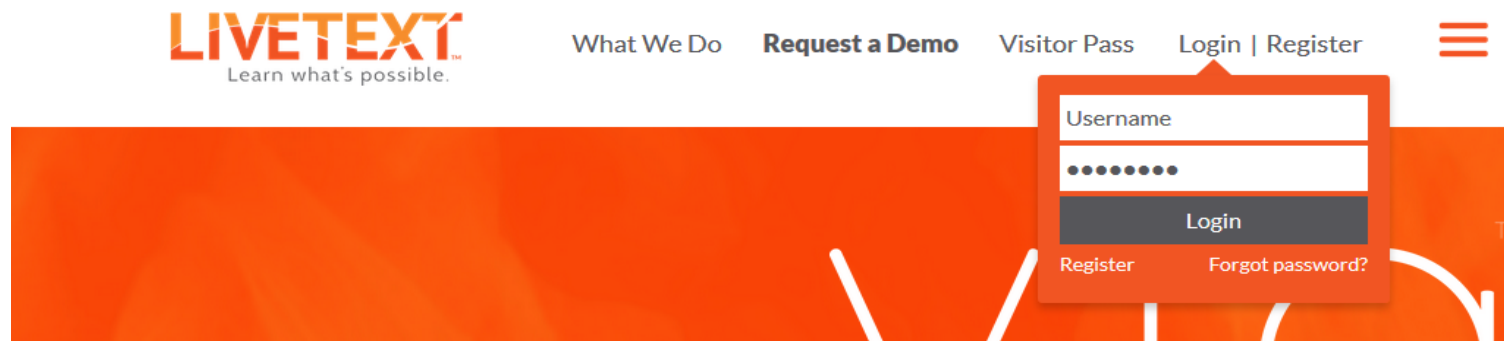


Safari 5
For Mac + PC

<http://www.apple.com/safari>

Logging in

- ▶ Go to the LiveText Homepage: www.livetext.com
- ▶ Log in using the username and password created during the registration process



If you have not registered, please contact the Assessment Office (coe-livetext@umd.edu).

Welcome to the Dashboard View

LIVETEXT

Welcome, UM COE A

- 1 **FIELD EXPERIENCE TAB** – where the PBA is located
- 2 **DASHBOARD TAB** – Takes you back to this screen
- 3 **COURSES** – Where all of your active courses in LiveText are listed
- 4 **LiveText Docs**– Where any LiveText–originating or imported documents are housed
- 5 **File Manager** – *Where all uploaded documents are saved*
- 6 **TERMS/Course** – drop down menu of all current and past terms and courses

Field Experience **Dashboard** Courses LiveText Docs File Manager Reviews Forms Community ExhibitCenter Tools Admin

Assignments

Term Course
 Sort Alphabetical Due Date Submissions to Assess

0101 - Section MID-Math (1)

CITI Training Submission	September 30, 2016	<div style="width: 100%;"><div style="width: 20%; background-color: red;"></div><div style="width: 80%; background-color: green;"></div></div> 3 15	Assess	Report
--	--------------------	--	------------------------	------------------------

0101 - Section MID-Science (1)

CITI Training Submission	September 30, 2016	<div style="width: 100%;"><div style="width: 100%; background-color: red;"></div><div style="width: 0%; background-color: green;"></div></div> 10 8	Assess	Report
--	--------------------	--	------------------------	------------------------

AOFF 101 - Section 101 (13)

1. Creating the Portfolio	July 30, 2016	<div style="width: 100%;"><div style="width: 100%; background-color: red;"></div><div style="width: 0%; background-color: green;"></div></div> 7	Assess	Report
2. Mentor Portfolio Evaluation	July 30, 2016	<div style="width: 100%;"><div style="width: 100%; background-color: red;"></div><div style="width: 0%; background-color: green;"></div></div> 7	Assess	Report
2014 Official edTPA - Elementary	July 30, 2016	<div style="width: 100%;"><div style="width: 100%; background-color: red;"></div><div style="width: 0%; background-color: green;"></div></div> 7	Assess	Report

STEP 2: ACCESS THE FIELD EXPERIENCE MODULE

How to Access the PBA and Other Field Placement Assessments

You will notice that the PBA, Foundational Competencies, and other field placement assessments are not visible from the Dashboard.

LIVETEXT

Field Experience **Courses** LiveText Docs File Manager Reviews Forms Community ExhibitCenter Tools Course Admin Admin

All Courses

To access these assessments, you will need to click on the **FIELD EXPERIENCE** tab.



PBA

The Field Experience Module

When you click on the FIELD EXPERIENCE tab, you will notice a few key changes on the screen.

All of your assigned interns, placements & required assessments are visible.

LIVETEXT

Welcome, UM COE ADMIN (Supervisor) [Logout](#) [My Account](#) [Help](#)

Dashboard **Field Experience**

Field Experience

Placement(s)

Active
Withdrawn
Completed

All
Fall 2016

First and/or Last Name

Any assessments that you are required to complete will be highlighted in Blue .



Grey's Anatomy [Email](#)

Internship: 2016 PBA Training
Site: School of Hard Knocks
Supervisor(s): FEM No Supervisor [Email](#)
Mentor(s): Donna North [Email](#)

Start Date: 08/10/2016
End Date: 01/10/2017



Name	Assessment	Due Date	
	UMD College of Education Foundational Competencies (v.2015-2016)	12/30/2016	Begin Assessment
Donna North	UMD College of Education Foundational Competencies (v.2015-2016)	12/30/2016	(Not Started)
FEM No Supervisor	UMD College of Education Foundational Competencies (v.2015-2016)	12/30/2016	(Not Started)
Grey's Anatomy	UMD College of Education Foundational Competencies (v.2015-2016)	12/30/2016	(Not Started)

First < 1 > Last

Viewing Placement Details

- ▶ Click on the “View Placement Details” button...

Field Experience

Placement(s)

Active
Withdrawn
Completed

All
Fall 2016

First and/or Last Name



Grey's Anatomy [Email](#)

Internship: 2016 PBA Training
Site: School of Hard Knocks
Supervisor(s): FEM No Supervisor [Email](#)
Mentor(s): Donna North [Email](#)

Start Date: 08/10/2016
End Date: 01/10/2017

[View Placement Details](#)

Name	Assessment	Due Date	
	UMD College of Education Foundational Competencies (v.2015-2016)	12/30/2016	Begin Assessment
Donna North	UMD College of Education Foundational Competencies (v.2015-2016)	12/30/2016	(Not Started)
FEM No Supervisor	UMD College of Education Foundational Competencies (v.2015-2016)	12/30/2016	(Not Started)
Grey's Anatomy	UMD College of Education Foundational Competencies (v.2015-2016)	12/30/2016	(Not Started)

Important Components of the Placement Details Page

- 1 **PLACEMENT DETAILS** – lists the student’s name, program, internship start and end dates, and gives you the ability to send emails to any or all members of the student’s assessment team.
- 2 **DEMOGRAPHICS** – Will display a pop-up window of the student demographics at the specific site.
- 3 **ASSESSMENTS** – Lists all required assessments, their due dates, and responsible parties for each assessment .
- 4 **TIME LOG** (optional) – Where students can enter in their completed hours on site.
- ATTACHMENTS** – documents (docs,pdf,gif,jpeg) can be uploaded and attached by the team members

The screenshot shows a web interface for 'Field Experience' with the following sections:

- Placement(s)**: Grey's Anatomy (Intern)
- Placement Details**:
 - Intern: Grey's Anatomy, UM COE ADMIN
 - Supervisor(s): FEM No Supervisor
 - Mentor(s): Donna North
 - Start Date: 08/10/2016
 - End Date: 01/10/2017
 - Status: Active
 - Buttons: Email All
- Internship Site**:
 - School of Hard Knocks
 - Road to Nowhere
 - Land of Broken Dreams MD 90210
 - Buttons: View Demographics
- Academic Details**:
 - Course-Section: AOFF 101-101
 - Course Name: Sample Course for Training
 - Course Desc:
 - Term: Fall 2016
 - Subject(s): TRAINING - Math Education
 - Grade Level(s): 0th
- Assessments**:
 - By Donna North: UMD College of Education Foundational Competencies (v.2015-2016) - Begin Assessment (12/30/2016)
 - By FEM No Supervisor: UMD College of Education Foundational Competencies (v.2015-2016) - Assessment Assigned (12/30/2016)
 - By Grey's Anatomy: UMD College of Education Foundational Competencies (v.2015-2016) - Assessment Assigned (12/30/2016)
- Attachments**: + Add Attachments
- Time Log**:
 - Required Hours: 0
 - Table with columns: Date, Category, Activity, Add'l Info, HH:MM, Apprv.
 - Total: 0:0

STEP 3: START THE ASSESSMENT

Starting An Assessment

FROM THE FIELD EXPERIENCE home screen: Click on the “**Begin Assessment**” link.

LIVETEXT

Welcome, UM COE ADMIN (Supervisor) [Logout](#) [My Account](#) [Help](#)

Dashboard Field Experience

Field Experience

Placement(s)

Active
Withdrawn
Completed

All
Fall 2016

First and/or Last Name

Q Search



Grey's Anatomy [Email](#)

Internship: 2016 PBA Training

Site: School of Hard Knocks

Supervisor(s): FEM No Supervisor [Email](#)

Mentor(s): Donna North [Email](#)

Start Date: 08/10/2016

End Date: 01/10/2017

[View Placement Details](#)

Name	Assessment	Due Date	
	UMD College of Education Foundational Competencies (v.2015-2016)	12/30/2016	Begin Assessment
Donna North	UMD College of Education Foundational Competencies (v.2015-2016)	12/30/2016	(Not Started)
FEM No Supervisor	UMD College of Education Foundational Competencies (v.2015-2016)	12/30/2016	(Not Started)
Grey's Anatomy	UMD College of Education Foundational Competencies (v.2015-2016)	12/30/2016	(Not Started)

First < 1 > Last

Starting An Assessment (cont.)

Alternatively, you can click on the “**Begin Assessment**” link in the Assessments section on the PLACEMENT DETAILS page.

The screenshot displays a web application interface for 'Field Experience'. At the top, there are navigation tabs for 'Dashboard' and 'Field Experience'. The main heading is 'Field Experience'. Below this, there is a section for 'Placement(s)' with a profile icon and the text 'Grey's Anatomy (Intern)'. The interface is divided into several panels:

- Placement Details:** Lists 'Intern: Grey's Anatomy', 'Supervisor(s): FEM No Supervisor', 'Mentor(s): Donna North', 'Start Date: 08/10/2016', 'End Date: 01/10/2017', and 'Status: Active'. It includes an 'Email All' button.
- Assessments:** A list of assessments for 'UMD College of Education Foundational Competencies (v.2015-2016)'. It includes sections for 'By Donna North', 'By FEM No Supervisor', and 'By Grey's Anatomy', each with an 'Assessment Assigned' link and a calendar icon.
- Time Log:** A table with columns 'Date', 'Category', 'Activity', 'Add'l Info', 'HH:MM', and 'Apprv'. It shows 'Required Hours: 0' and a 'Total' row with '0.0'.
- Attachments:** A section with an 'Add Attachments' button.
- Academic Details:** Lists 'Course-Section: AOFF 101-101', 'Course Name: Sample Course for Training', 'Term: Fall 2016', and 'Subject(s): TRAINING - Math Education'.

STEP 4: COMPLETE THE ASSESSMENT

Completing An Assessment

LiveText utilizes a “point-and-click” system to record assessment scores. You can also leave comments directly within the rubric.

UMD College of Education Foundational Competencies (v.2015-2016)

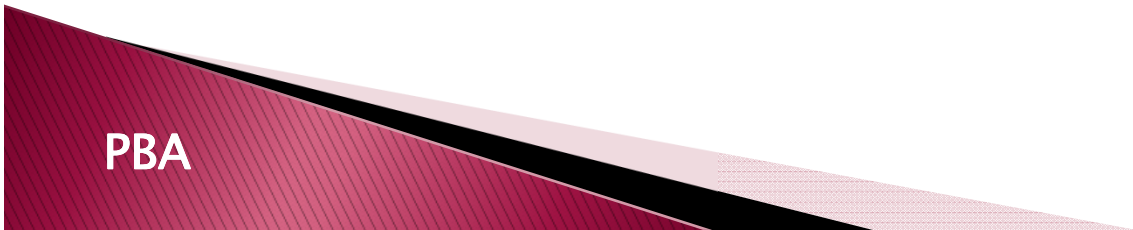
Course-Section: AOFF 101-101
 Intern: Grey's Anatomy
 Mentor(s): Donna North
 Supervisor(s): FEM No Supervisor

Comments and Feedback:

[I. English Language Competence](#) [Expand/Collapse Rubric Descriptions](#)

	Frequently (3,000 pts)	Sometimes (2,000 pts)	Rarely Ever (1,000 pts)	N/A
Communicates effectively in standard written and oral English in order to communicate concepts, assignments, evaluations, and expectations with members of the learning community, such as University faculty, students, parents, administrators, and other staff. Add	<input type="radio"/> Frequently	<input type="radio"/> Sometimes	<input type="radio"/> Rarely Ever COMMENT REQUIRED	<input type="radio"/>
OVERALL: English Language Competence Add	<input type="radio"/> Frequently	<input type="radio"/> Sometimes	<input type="radio"/> Rarely Ever COMMENT REQUIRED	<input type="radio"/>

0 pts



Completing An Assessment (cont.)

When you click on the cell it will turn blue and assign the points to the rubric

I. English Language Competence [Expand/Collapse Rubric Descriptions](#)

	Frequently (3.000 pts)	Sometimes (2.000 pts)	Rarely Ever (1.000 pts)	N/A
● Add <input checked="" type="radio"/> Frequently Communicates effectively in standard written and oral English in order to communicate concepts, assignments, evaluations, and expectations with members of the learning community, such as University faculty, students, parents, administrators, and other staff.		<input type="radio"/> Sometimes	<input type="radio"/> Rarely Ever COMMENT REQUIRED	<input type="radio"/>
● Add <input type="radio"/> Frequently OVERALL: English Language Competence		<input type="radio"/> Sometimes	<input type="radio"/> Rarely Ever COMMENT REQUIRED	<input type="radio"/>

3 pts

Completing An Assessment (cont.)

Course-Section: AOFF 101-101
Intern: Grey's Anatomy
Mentor(s): Donna North
Supervisor(s): FEM No Supervisor

Comments and Feedback:

You can also insert comments. Comments are **REQUIRED** if you give a student a low score on a particular rubric item. However, you are highly encouraged to enter positive comment as well.

[English Language Competence](#)

[Expand/Collapse Rubric Descriptions](#)

	Frequently (3.000 pts)	Sometimes (2.000 pts)	Rarely Ever (1.000 pts)	N/A
Add <input checked="" type="radio"/> Frequently Communicates effectively in standard written and oral English in order to communicate concepts, assignments, evaluations, and expectations with members of the learning community, such as University faculty, students, parents, administrators, and other staff.	<input checked="" type="radio"/>	<input type="radio"/> Sometimes	<input type="radio"/> Rarely Ever COMMENT REQUIRED	<input type="radio"/>
Add <input type="radio"/> Frequently OVERALL: English Language Competence	<input type="radio"/>	<input type="radio"/> Sometimes	<input type="radio"/> Rarely Ever COMMENT REQUIRED	<input type="radio"/>

3 ntc

...

Completing An Assessment (cont.)

Course-Section: AOFF 101-101

Intern: Grey's Anatomy

Mentor(s): Donna North

Supervisor(s): FEM No Supervisor

Comments and Feedback:

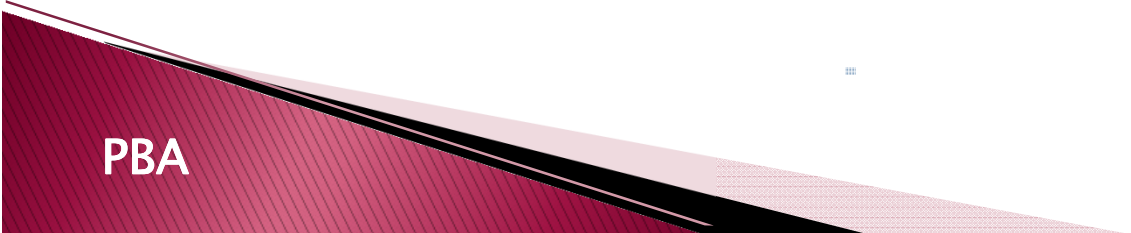
English Language Competence

[Expand/Collapse Rubric Descriptions](#)

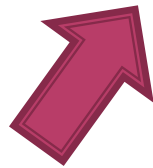
	Frequently (3.000 pts)	Sometimes (2.000 pts)	Rarely Ever (1.000 pts)	N/A
Communicates effectively in standard written and oral English in order to communicate concepts, assignments, evaluations, and expectations with members of the learning community, such as University faculty, students, parents, administrators, and other staff. <input type="button" value="Add"/>	<input checked="" type="radio"/> Frequently <input type="radio"/> Sometimes <input type="radio"/> Rarely Ever <input type="radio"/> N/A		COMMENT REQUIRED	<input type="radio"/>
OVERALL: English Language Competence <input type="button" value="Add"/>	<input checked="" type="radio"/> Frequently <input type="radio"/> Sometimes <input type="radio"/> Rarely Ever <input type="radio"/> N/A		COMMENT REQUIRED	<input type="radio"/>

You can insert comments on specific rubric items by selecting the Add bubble next to the item.

3 nfc



Completing An Assessment (cont.)



A pop-up box will appear.
Type in your specific
comments here and click
SUBMIT when complete.

STEP 5: SAVING YOUR ASSESSMENT SCORES

Saving Your Assessment

VII. Professional Dispositions

[Expand/Collapse Rubric Descriptions](#)

	Frequently (3,000 pts)	Sometimes (2,000 pts)	Rarely Ever (1,000 pts)	N/A
<small>Add</small> Demonstrates in the full range of their professional activities that they understand that all children and adults can learn, irrespective of racial, social, cultural, linguistic, mental and physical ability differences.	<input checked="" type="radio"/> Frequently	<input type="radio"/> Sometimes	<input type="radio"/> Rarely Ever COMMENTS REQUIRED	<input type="radio"/>
<small>Add</small> Understands and accepts the responsibility to contribute constructively to efforts to improve the nature and quality of educational experiences for children, youth, and adults, especially in urban and multicultural contexts.	<input checked="" type="radio"/> Frequently	<input type="radio"/> Sometimes	<input type="radio"/> Rarely Ever COMMENTS REQUIRED	<input type="radio"/>
<small>Add</small> Accepts that learning to be a professional is an ongoing process and applies their analytic and reasoning abilities in reflecting on their own work and on the work of others; Uses reflection as a foundation for setting reasonable and appropriate goals for professional development.	<input checked="" type="radio"/> Frequently	<input type="radio"/> Sometimes	<input type="radio"/> Rarely Ever COMMENTS REQUIRED	<input type="radio"/>
<small>Add</small> OVERALL: Professional Dispositions	<input checked="" type="radio"/> Frequently	<input type="radio"/> Sometimes	<input type="radio"/> Rarely Ever COMMENTS REQUIRED	<input type="radio"/>

12 pts

[Submit Assessment](#) [Save](#) [Cancel](#)



It is **HIGHLY RECOMMENDED** that you save any comments or rubric scores as you complete the assessment.

To save your comments or scores, scroll down to the bottom of the assessment page and click on the **SAVE** button.

Confirming Your Saved Assessment

After clicking the **SAVE** button, the **PLACEMENT DETAILS** page will appear. You will notice that the assessment you saved has changed color – from **RED** to **YELLOW**.

To return to the assessment, click on the **CONTINUE** link.

The screenshot displays a list of assessments under the heading 'Assessments'. The first entry is 'UMD College of Education Foundational Competencies (v.2015-2016)' with a 'Continue Assessment' link and a calendar icon showing '12/30/2016'. This link is circled in yellow. Below it are three entries for 'Assessment Assigned' with a calendar icon showing '12/30/2016'. The entries are categorized by 'By Donna North', 'By FEM No Supervisor', and 'By Grey's Anatomy', all for the same 'UMD College of Education Foundational Competencies (v.2015-2016)'.

Assessment	Status	Due Date
UMD College of Education Foundational Competencies (v.2015-2016)	Continue Assessment	12/30/2016
By Donna North UMD College of Education Foundational Competencies (v.2015-2016)	Assessment Assigned	12/30/2016
By FEM No Supervisor UMD College of Education Foundational Competencies (v.2015-2016)	Assessment Assigned	12/30/2016
By Grey's Anatomy UMD College of Education Foundational Competencies (v.2015-2016)	Assessment Assigned	12/30/2016

Accessing Your Assessment After Logging Back In to LiveText

If you need to complete the assessment at a later time, you can log back into access your assessment from the PLACEMENTS screen by clicking on the “Continue Assessment” link.

Assessments	
UMD College of Education Foundational Competencies (v.2015-2016)	Continue Assessment > 📅 12/30/2016

By Donna North	
UMD College of Education Foundational Competencies (v.2015-2016)	Assessment Assigned 📅 📅 12/30/2016

By FEM No Supervisor	
UMD College of Education Foundational Competencies (v.2015-2016)	Assessment Assigned 📅 📅 12/30/2016

By Grey's Anatomy	
UMD College of Education Foundational Competencies (v.2015-2016)	Assessment Assigned 📅 📅 12/30/2016

STEP 6: SUBMITTING YOUR ASSESSMENT SCORES

Submitting Your Assessment

- ▶ When all rubric scores have been selected, REVIEW the assessment to make sure you have clicked on the appropriate rubric scores and entered all required comments. LiveText will not allow you to Submit the rubric unless all required elements have been scored.
 - ▶ After review, please PRINT a copy of the assessment for your records. The assessment will not be viewable to the supervisor, mentor teacher, and intern until AFTER the assessment due date.
 - ▶ You will receive reminder emails from LiveText approximately two weeks before an assessment is due, so BE SURE TO COMPLETE YOUR ASSESSMENT ON TIME!!!
-

Submitting Your Assessment (cont.)

[/II. Professional Dispositions](#) [Expand/Collapse Rubric Descriptions](#)

	Frequently (3,000 pts)	Sometimes (2,000 pts)	Rarely Ever (1,000 pts)	N/A
<small>Edit</small> Demonstrates in the full range of their professional activities that they understand that all children and adults can learn, irrespective of racial, social, cultural, linguistic, mental and physical ability differences.	<input checked="" type="radio"/> Frequently	<input type="radio"/> Sometimes	<input type="radio"/> Rarely Ever COMMENTS REQUIRED	<input type="radio"/>
<small>Edit</small> Understands and accepts the responsibility to contribute constructively to efforts to improve the nature and quality of educational experiences for children, youth, and adults, especially in urban and multicultural contexts.	<input checked="" type="radio"/> Frequently	<input type="radio"/> Sometimes	<input type="radio"/> Rarely Ever COMMENTS REQUIRED	<input type="radio"/>
<small>Edit</small> Accepts that learning to be a professional is an ongoing process and applies their analytic and reasoning abilities in reflecting on their own work and on the work of others; Uses reflection as a foundation for setting reasonable and appropriate goals for professional development.	<input checked="" type="radio"/> Frequently	<input type="radio"/> Sometimes	<input type="radio"/> Rarely Ever COMMENTS REQUIRED	<input type="radio"/>
<small>Edit</small> OVERALL: Professional Dispositions	<input checked="" type="radio"/> Frequently	<input type="radio"/> Sometimes	<input type="radio"/> Rarely Ever COMMENTS REQUIRED	<input type="radio"/>

12,000 pts

[Submit Assessment](#) [Save](#) [Cancel](#)



When you are ready to submit your scores, scroll down to the bottom of the page and click on the **SUBMIT Assessment** button.

NOTE: You cannot submit your assessment unless all rubric items have been completed.

Confirmation of Successful Completion of the Assessment

Field Experience

Placement(s)

Grey's Anatomy (Intern)

Placement Details

Intern: Grey's Anatomy
UM COE ADMIN

Supervisor(s): FEM No Supervisor

Mentor(s): Donna North

Start Date: 08/10/2016

End Date: 01/10/2017

Status: Active

[Email All](#)

Assessments

UMD College of Education Foundational Competencies (v.2015-2016) **Assessment Completed** 12/30/2016

By Donna North

UMD College of Education Foundational Competencies (v.2015-2016) **Assessment Assigned** 12/30/2016

By FEM No Supervisor

UMD College of Education Foundational Competencies (v.2015-2016) **Assessment Assigned** 12/30/2016

By Grey's Anatomy

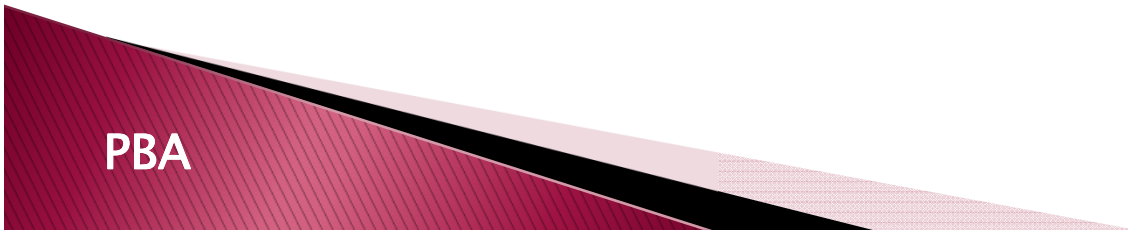
UMD College of Education Foundational Competencies (v.2015-2016) **Assessment Assigned** 12/30/2016

Time Log

Required Hours: 0

Date	Category	Activity	Add'l Info	HH:MM	Apprv	
Total:					0:0	

The assessment will be marked **COMPLETED** on the **PLACEMENT DETAILS** PAGE.



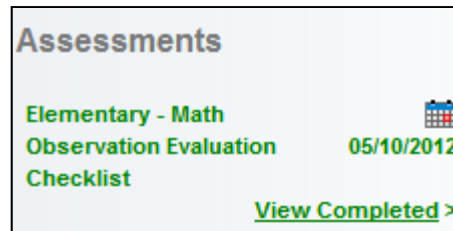
STEP 7: VIEWING COMPLETED ASSESSMENTS

When will I be able to view the completed assessment?

- ▶ Assessment results will be visible AFTER the assessment due date.
- ▶ At that time, a GREEN link will become visible on the PLACEMENT and PLACEMENT DETAILS pages.
- ▶ Click on the “**View Completed Assessment**” link to view the results.




View from the PLACEMENTS page



*View from the
PLACEMENT DETAILS page*


Viewing and Exporting Scores

Your scores and comments will be posted in summary form. Results can be printed or exported to PDF at this time.


Dashboard Field Experience
Logged in as: Dawn Sherman (Supervisor) | Logout My Account Help
Thursday, August 30, 2012

Field Experience

Placements Completed

 **Elementary - Math Observation Evaluation Checklist**

Student:
Mentor:

Comments And Feedback:

Rubric	Criteria	supervisor-Dawn Sherman		Standards
		Rating	Comment	
	PLANNING & PREPARATION: 1. Uses data to drive planning.(lesson rationale)	2-Exemplary		ACEI-2007.4
	PLANNING & PREPARATION: 2. Uses curriculum based objective and student needs to drive instruction.	1-Proficient		ACEI-2007.3.1
	PLANNING & PREPARATION: 3.	2-Exemplary		ACEI-2007.3.1

Viewing Assessments from Previous Semesters

- ▶ Click on the “Completed” tab in the dropdown box underneath the FIELD EXPERIENCE header and select the Search button.

The screenshot shows a web interface for 'Field Experience'. At the top, there are two tabs: 'Dashboard' and 'Field Experience'. Below the tabs is the title 'Field Experience'. Underneath, there is a section titled 'Placement(s)'. This section contains two dropdown menus. The first dropdown menu has three options: 'Active', 'Withdrawn', and 'Completed', with 'Completed' selected. The second dropdown menu has two options: 'All' and 'Fall 2016', with 'All' selected. To the right of these dropdowns is a search input field with the placeholder text 'First and/or Last Name' and a 'Search' button with a magnifying glass icon.

Viewing Assessments from Previous Semesters (cont.)

Dashboard | Field Experience

Placement(s)

Active
Withdrawn
Completed

AY
Fall 2016

First and/or Last Name

UM COE ADMIN [Email](#)

Internship: AY 2014 Sample Internship/PBA
Site: School of Hard Knocks
Start Date: 09/02/2013
End Date: 12/31/2013

Name	Assessment	Due Date
------	------------	----------

L360 Art [Email](#)

Internship: AY 2014 Sample Internship/PBA
Site: Sample School
Mentor(s): Lisa Kate Brown [Email](#)
Start Date: 09/02/2013
End Date: 12/31/2013

Name	Assessment	Due Date
------	------------	----------

Under the “Completed” tab, you will see all internship placements previously assigned to you. If you would like to view internship placements from a specific term, select the requested term from the pull-down menu.

STEP 8: LOG OUT OF YOUR ACCOUNT

Logging Out

LIVETEXT

Welcome, UM COE ADMIN (Supervisor) [Logout](#) [My Account](#) [Help](#)

Dashboard Field Experience

Field Experience

Placement(s)

Active
Withdrawn
Completed

All
Fall 2016

First and/or Last Name

Q Search

Click the Logout button at the top of the page

PBA



For more help with LiveText, please visit our website at:

<http://www.education.umd.edu/livetext>

Or contact us by email at:
coe-livetext@umd.edu