



GRADUATE STUDIES DEADLINES

SPRING 2024

All forms should be submitted to oss-graduateservices@umd.edu and require two Department signatures (advisor and Department Graduate Director). Please refer to the "[Step-by-Step Graduation Overview](#)"; and "[Forms Used by Graduate Students](#)" to determine administrative requirements.

DUE DATE	DESCRIPTION	FOR WHOM
JAN 5 Friday	Final Date to submit Approved Program Form and u.Achieve audit. Please submit these to Graduate Studies no later than Jan 3rd for the Fall 2023 semester.	GRADUATING MASTER'S & AGS STUDENTS
JAN 15 Monday	CAMPUS CLOSED --Dr. Martin Luther King Jr Holiday	ALL STUDENTS FACULTY/STAFF
JAN 18 Thursday	Degree Appears on Record	Fall Graduates
JAN 24 Wednesday	First day of classes Start of the Schedule Adjustment Period. Late registration begins (\$20.00 fee). Regular check-in begins for waitlist and hold file; check-in daily to remain on list. The Schedule Adjustment Period is the first ten business days of classes during the Fall or Spring semester. Go to academic deadlines or non-standard course deadlines for exact dates.	ALL STUDENTS
JAN 25 Thursday	Last day to cancel Spring 2024 registration or drop courses without fees. Last day to register online without a \$20.00 late fee. See the Schedule of Classes for instructions.	ALL STUDENTS
FEB 6 Tuesday	Last day to REGISTER LATE (\$20.00 late fee charged). ALL GRADUATE STUDENTS MUST BE REGISTERED BY THIS DATE. End of the Schedule Adjustment Period -Last day to DROP/ADD courses of equal credit (See drop penalties for more information) -To register or adjust your schedule after this date, submit the College " Graduate Studies Registration/Adjustment Petition " (approved only under extenuating circumstances).	ALL GRADUATE STUDENTS
FEB 6 Tuesday	Last day to submit the Application for Graduation for May 2024. Post-Baccalaureate Certificate Students: Final date to submit the Application for Graduation to Diploma Services in order to graduate this semester/term.	GRADUATING STUDENTS
MID-FEB	Check with your department for comprehensive examination applications, deadlines, and examination dates (if required). Coordinators should run a preliminary audit Master's Candidates meet with their advisor for preliminary audit check for fall graduation Master's Degree Completion Checklist Doctoral Degree Completion Checklist	GRADUATING MASTER'S & AGS STUDENTS
FEB 14 Wednesday	The Nomination of Thesis or Dissertation Committee Form is due in Graduate Studies in order to meet the Graduate School deadline of Wednesday, February 21. A committee form must be submitted at least 6 weeks before the scheduled defense. A copy of the Human Subjects IRB approval letter must be attached.	GRADUATING DOCTORAL STUDENTS
FEB 20 Tuesday	The Nomination of a Master's Thesis Committee form is due to Graduate Studies in order to meet the Graduate School deadline of Friday, March 1. A committee form must be submitted at least 6 weeks before the scheduled defense A copy of the Human Subjects IRB approval letter must be attached (if used).	GRADUATING MASTER'S THESIS STUDENTS
MARCH 17-24 Sunday-Sunday	CAMPUS CLOSED-Spring Break Campus offices closed from March 18 thru March 19	ALL STUDENTS/FACULTY/ STAFF
APRIL 11 Thursday	Deadline to receive the results of master's and A.G.S. comprehensive examinations (if required) in Graduate Studies for students graduating in May. Revisit preliminary audit check (save to department file) to avoid degree discrepancies, credit count discrepancies and transfer/inclusion of credit discrepancies.	M.A. and M.ED. GRADUATING STUDENTS
APRIL 16 Tuesday	Doctoral students: Final date to submit the dissertation via ETD System Dissertation directors must submit the signed Report of Oral Examining Committee Form (REC) to the Office of the Registrar. A REC copy must be returned to the department coordinators and submitted to OSS for recording purposes. Doctoral students must also complete the online " Doctoral Student Surveys " as required by the Graduate School.	GRADUATING DOCTORAL STUDENTS

April 19 Friday	Final seminar papers and/or research papers (for M.Ed. and M.A. non-thesis options) signed by the professor directing the paper and the advisor, are due.	M.A. non thesis and M.Ed. Graduating Students
APRIL 29 Monday	Master's Thesis Students: Final date to submit thesis via ETD System online.	M.A. GRADUATING STUDENTS
MAY 9 Thursday	Last day of classes <i>Final date to complete non-thesis requirements for master's programs.</i>	ALL STUDENTS Graduating non-thesis master's students
Monday May 20 Tuesday May 21	5/20 Campus commencement ceremony and official graduation date 5/21 College commencement ceremony UG Ceremony 9:00 am Reckord Armory Grad Ceremony 12:00 Reckord Armory	GRADUATING GRADUATE STUDENTS
MAY 22 Wednesday	Final grades are due <i>(UMEG Opens on TBD)</i>	ALL STUDENTS
MAY 23 Thursday	GPA's appear on student records	ALL STUDENTS
MAY 23 Thursday	The Approved Program Form and U.achieve Audits are due to Graduate Studies in order to meet the Registrar deadline of May 27th .	GRADUATING MASTER'S & CERTIFICATE STUDENTS
MAY 27 Monday	CAMPUS CLOSED-Memorial Day	ALL STUDENTS/FACULTY/STAFF
May 28 Tuesday	First day of Summer 2024 Session I classes	ALL STUDENTS
JUN 11 Tuesday	Spring 2024 degrees expected to post to student transcripts.	GRADUATING STUDENTS

The [Application for Admission to Candidacy](#) form is approved by the Department prior to submission to Graduate Studies, Room 1204. Graduate Studies will recommend to the Graduate School the consideration of candidacy. The candidacy papers must be submitted prior to the 25th of each month in order for the form to be reviewed. The Graduate School will notify each student regarding the candidacy decision, effective the 1st of the month following documentation submission.

REGULATIONS• [Continuous registration](#) is required. All students must be registered each fall and spring semester for a minimum of 1 credit that will accurately reflect the student's involvement in graduate study and use of University resources. Students who meet the criteria **may** request a leave of absence by submission of the [Request for Leave of Absence](#) form. Master's and pre-candidacy doctoral students may request a waiver of the registration requirement by submission of the [Petition for Waiver of Continuous Registration](#) form. Leave of absences and waivers must have Department and College approval. Students who have approved waivers may not use any facility or resources of the University.

- Doctoral students are not permitted to be registered for 899 dissertation credit until they are advanced to candidacy.
- Pre-candidacy doctoral students may register for 898 "Pre-Candidacy Research" for 1-8 credits (carries 18 units).
- Doctoral candidates who have advanced to candidacy, are automatically registered for 6 credits of 899 dissertation credit by the University each fall and spring semester. The credit level is not variable, and cannot be adjusted.
- Students must be registered for a minimum of one credit in the intended semester of graduation, including one of the summer sessions for August degree conferral.
- **It is necessary to apply for degree conferral early in the semester of graduation.** If degree requirements are not met in the semester of initial application, the Application for Graduation continues to carry over until graduation requirements are met. However, any student whose time expires before graduation requirements are met will not have their Application for Graduation rolled over. These students will need to submit a ["Request for a Time Extension"](#) form and will need to reapply to graduate. There is no fee charged for the [Application for Graduation](#).
- Doctoral candidates for Summer degree conferral who have defended and who have accumulated the required number of 899 dissertation credits prior to the Summer sessions, may register for 899 dissertation credit (charged by the credit) or 898 pre-candidacy credit, or any other credit approved by the student's advisor, in order to meet the registration requirement for August degree conferral.
- **Students are responsible for meeting deadlines when fulfilling final degree requirements. • Students should check the graduate program that they are enrolled in for applicable deadlines it may have.**
- Effective Fall 2020, all full-time graduate students (master's and doctoral) will be required to have health insurance. View the [Grad School Health Insurance Policy](#) for more information.
- For additional information, contact the College of Education, Graduate Studies Office at 301-405-2361/ 301-405-2363 or email [oss graduateservices@umd.edu](mailto:oss_graduateservices@umd.edu)

Summer 2024 Semester - Tuesday May 28 First Day of Classes