UNIVERSITY OF MARYLAND COLLEGE OF EDUCATION

<u>4 SUMMER SESSIONS - 3 weeks each</u> Accelerated: see Schedule of Classes

IMPORTANT DATES SUMMER 2024

All forms are submitted to <u>oss-graduateservices@umd.edu</u> and require two Department signatures (advisor and Department Graduate Director). Please refer to the "<u>Step-by-Step Graduation Overview</u>"; "Important Dates"; <u>Graduate School Forms</u> and "<u>Forms Used by Graduate</u>" to determine administrative requirements.

DUE DATE	DESCRIPTION	wнo
Feb 20 Tuesday	SUMMER REGISTRATION BEGINS Register on-line. Payment deadlines are provided on the OES website. Summer Session payment requires full payment in accordance with the posted Summer Session Payment Deadlines.	ALL STUDENTS
May 27 Monday	Memorial Day Holiday. The University is closed	ALL STUDENTS/FACUL TY/ STAFF
May 28 Tuesday	First day of classes for Summer Session I (May 28-July 5) Late registration begins (late fee charged)	ALL STUDENTS
June 17 Monday	Doctoral student deadline for the <u>Nomination of Doctoral Dissertation Committee Form</u> The committee form must be submitted at least 6 weeks before the scheduled defense; the Human Subjects IRB Approval letter must be on file or a copy attached to the committee form (if human subjects were used). The REC form will be automatically sent out to the committee members three business days prior to the defense date as indicated on the form, with the Chair of the committee receiving the REC after all members have signed. Please note, a REC form will not be generated if the committee form has not been approved. If you have any questions on the status of your student's committee form, please contact the Office of Registrar.	ALL GRADUATING DOCTORAL STUDENTS
June 19 Wednesday	Juneteenth Holiday Observed University is closed	ALL STUDENTS/FACULTY STAFF
June 24 Monday	Preliminary U.achieve Audit <u>https://uachieve.umd.edu/</u> and <u>Approved Program form</u> with signatures due to Department Coordinators. Forms are NOT due to the Graduate Studies Office. After the audit COMPLETION Coordinators will send to Student Services Office with signed Program form.	ALL GRADUATING MASTER'S STUDENTS
July 4 Thursday	University is Closed - Independence Day Holiday	ALL STUDENTS/ FACULTY/ STAFF
July 5 Friday	Last day of classes for Summer Session I	ALL STUDENTS
July 8 Monday	 Master's thesis student deadline for the Nomination of Thesis Committee form. The Committee form must be submitted at least 6 weeks before the scheduled defense; the Human Subjects IRB Approval letter must be on file or a copy attached to the committee form (if human subjects were used). The REC form will be automatically sent out to the committee members three business days prior to the defense date as indicated on the form, with the Chair of the committee receiving the REC after all members have signed. Please note, a REC form will not be generated if the committee form has not been approved. If you have any questions on the status of your student's committee form, please contact the Office of Registrar. Approved forms due in Graduate Studies Office to meet the Graduate School Deadline of Friday, July 12th 	ALL GRADUATING MASTER'S STUDENTS
July 8 Monday	First day of classes for Summer Session II (July 8– August 16) Late registration begins (late fee charged)	AII STUDENTS
July 15 Monday	Last day for degree candidates to apply online.	ALL GRADUATING STUDENTS
July 15 Monday	Comprehensive exam results due in Student Services for master's students (if required), and A.G.S. students.	ALL GRADUATING MASTER'S & AGS STUDENTS

July 26 Friday	 Final date to electronically submit the doctoral dissertation. Refer to the <u>Electronic thesis and Dissertation (ETD) Style Guide</u> A processing fee will be charged to your student account. Additional optional fees may be charged to a credit card as part of the submission process through ProQuest. Final date for Dissertation Chairs to submit the Report of Examining Committee Form and the to Graduate Studies, room 1204 Benjamin. Doctoral Student Surveys are required and are submitted online. All items listed above are due in the Office of the Registrar, Room 1113 Mitchell Building and will be forwarded by Graduate Studies	ALL GRADUATING DOCTORAL STUDENTS
August 9 Friday	Final seminar papers and/or research papers (for M.Ed. and M.A. non-thesis options) signed by the professor directing the paper and the advisor, are due in the Graduate Studies Office, room 1204 Benjamin Building. Please check with the professor directing the paper for their submission requirements and deadlines, in order to meet the August 9th deadline.	ALL GRADUATING MASTER's NON-THESIS or MED STUDENTS
August 9 Friday	 Final date to electronically submit the master's thesis Refer to the <u>Electronic thesis and Dissertation (ETD) Style Guide</u> A processing fee will be charged to your student account. Additional optional fees may be charged to a credit card as part of the submission process through ProQuest. Final date for Thesis Chairs to submit the Report of Examining Committee Form to Graduate Studies, room 1204 Benjamin. All items listed above are due in the Office of the Registrar, Room 1113 Mitchell Building and will be forwarded by Graduate Studies 	ALL GRADUATING MASTER'S THESIS STUDENTS
August 16 Friday	Summer Session II ends Degree Conferral Date The <u>Registrar's Office</u> posts the degree on student transcripts. The University Registrar's Office establishes the actual date of the degree and establishes a different date that the degree is posted to the student transcript.	ALL GRADUATE STUDENTS
August 21 (<i>Tentative)</i> Wednesday	Completion of U.achieve Audit <u>https://uachieve.umd.edu/</u> and <u>MAP Completion Form</u> is due to meet Graduate School deadline of August 23rd	GRADUATING STUDENTS
September 4 Wednesday	Degrees posted on the student record MAP Transcript Notations For Certification Programs: After the degree is posted, an additional notation will be posted stating that you completed a Maryland Approved Program (MAP) accredited by ACCP. Prior to <u>requesting an official transcript</u> please be sure to check your <u>unofficial transcript</u> to ensure that the MAP notation is appearing. In order to receive your teaching certificate from the <u>Maryland State Department of</u> <u>Education (MSDE)</u> you will need to provide them with documents to include an official transcript, with the degree and the Maryland Approved Program (MAP) notation posted. Students are encouraged to apply for the MSDE Teaching Certificate by <u>Creating an</u> <u>Educator Portal</u> online, prior to providing the official transcript.	GRADUATING STUDENTS

REGULATIONS

• Continuous registration is required. All students must be registered each fall and spring semester for a minimum of 1 credit that will accurately reflect the student's involvement in graduate study and use of University resources. Students **may** request a leave of absence (check criteria). Master's and pre-candidacy doctoral students may request a waiver of the registration requirement by filing the "Petition for Waiver of Continuous Registration" form. Leave of absences and waivers must have Department and College approval. Students who have approved waivers may not use any facility or resource of the University. Students must be making satisfactory progress in order to be granted a waiver. Forms may be found on the web at http://www.gradschool.umd.edu/current_students/general_forms_for_graduate_students.html.

• Doctoral student registration for 899 dissertation credit is not permitted until the doctoral student has advanced to candidacy. • Pre-candidacy doctoral students may register for 898 "Pre-Candidacy Research" for 1-8 credits (carries 18 units). • Doctoral candidates, advanced to candidacy, are automatically registered for 6 credits of 899 dissertation credits by the University each fall and spring semester. The credit level is not variable, and can not be adjusted.

- Students must be registered for a minimum of one credit in the intended semester of graduation, including one of the summer sessions for August graduation.
- Doctoral candidates who have accumulated the required number of 899 dissertation credits prior to August graduation may register for a minimum of
 one credit of 899 dissertation credit (variable credit is available in summer only, with tuition charged by the credit), or 898 pre-candidacy credit, or
 any other credit approved by the student's advisor, in order to meet the registration requirement for summer graduation.
- It is necessary to apply for graduation early in the semester of graduation. If graduation requirements are not met in the semester of initial application, the Application for Graduation continues to carry over until graduation requirements are met. However, any student whose time expires before graduation requirements are met will not have their Application for Graduation rolled over. These students will need to request a time extension and reapply to graduate. There will be no fee charged for the Application for Graduation.
- Students are responsible for meeting deadlines when fulfilling final degree requirements.
- Students should check the graduate program that they are enrolled in for applicable deadlines it may have.
- For additional information, call the Graduate Studies Office, College of Education, 301-405-2363 or 301-405-2361.

FALL 2024 SEMESTER (Check the Fall 2024 Important Dates for deadlines):

August 26 Monday First Day of Classes Updated 6/7/24