



COLLEGE OF EDUCATION

**CENTER FOR EARLY CHILDHOOD
EDUCATION AND INTERVENTION**

3rd Floor, Rm 3222
1 Physics Ellipse Dr.
College Park, MD
301-405-2804
CECEI@umd.edu

Project Manager

Maryland Early EdCorp (MEEC) Registered Apprenticeship

Youth Apprenticeship – STEM Early Childhood Model

Center for Early Childhood Education and Intervention (CECEI)

University of Maryland, College Park

About the Center for Early Childhood Education and Intervention (CECEI)

The Center for Early Childhood Education and Intervention (CECEI), in the College of Education at the University of Maryland, is a joint initiative between the Department of Counseling, Higher Education and Special Education and the Department of Human Development and Quantitative Methodology. The mission of CECEI is to conduct high-quality research on early childhood education and early intervention programs to inform state and federal policy, translate research into scalable education programs and best practices, build capacity in schools and communities, and promote family engagement in children's education.

About the Maryland Early EdCorp (MEEC) Registered Apprenticeship

The Maryland Early EdCorp (MEEC) Registered Apprenticeship, developed by the Center for Early Childhood Education and Intervention (CECEI) at the University of Maryland, prepares the next generation of early childhood educators to earn while they learn as they work toward the Child Development Associate (CDA) credential. The MEEC Registered Apprenticeship includes multiple implementation models designed to meet the needs of different populations while maintaining a common competency-based framework, shared standards of practice, and consistent program outcomes.

This announcement supports the MEEC Youth Apprenticeship STEM Early Childhood Model, developed in partnership with Prince George's County Public Schools (PGCPS). The model engages high school juniors and seniors in a structured career pathway that prepares them for careers in early childhood education while fostering the knowledge and skills needed to support high-quality STEM learning for young children. Apprentices balance academic coursework, extracurricular activities, and family responsibilities while participating in the apprenticeship.

Apprentices complete 160 hours of evening and weekend coursework, up to 2,000 hours of paid on-the-job learning, and receive individualized coaching while employed in high-quality early childhood programs serving children and families with diverse needs. Through integrated coursework, work-based learning, and individualized coaching, apprentices develop the professional competencies needed to earn the CDA credential while learning to facilitate engaging, developmentally appropriate STEM experiences.

Project Manager Summary

- Assist the MEEC Director in coordinating, implementing, and continuously improving the MEEC Youth Apprenticeship Program.
- Coordinate with the Curriculum Coordinator to plan, prepare, and deliver MEEC coursework.
- Serve as a mentor to youth apprentices by providing individualized guidance, encouragement, and support to promote academic success, professional growth, persistence, and successful completion of apprenticeship requirements.
- Facilitate the virtual peer learning community by fostering leadership development, collaboration, reflection, ongoing engagement, and a sense of belonging among youth apprentices.
- Develop and disseminate communications, including emails, phone calls, text messages, and other correspondence with apprentices, families, instructors, coaches, school personnel, employers, and project partners.
- Coordinate logistics for coursework, coaching, work-based learning experiences, trainings, meetings, and other project activities.
- Coordinate and monitor the delivery of MEEC coursework and individualized coaching provided by contracted instructors and coaches to ensure high-quality implementation and fidelity to the MEEC model.
- Collect, analyze, and synthesize feedback from apprentices, instructors, coaches, school personnel, and employer partners to inform continuous quality improvement and project evaluation.
- Perform other duties as assigned in support of the successful implementation of the MEEC Youth Apprenticeship Program.

This full-time opportunity is currently funded through June of 2028 and is based in the Discovery District of the University of Maryland, College Park with the possibility of some telework. The Project Manager will be based in the CECEI office for 2-3 days per week, routinely visit schools/child care programs, teach virtually during evenings, and on some occasions teach in-person on Saturdays. The ability to travel to Prince George's County is required.

Minimum Qualifications

- Bachelor's degree in Education, Child Development, Human Development, Psychology, Youth Development, Workforce Development, or a related field.
- Experience working in early childhood education.
- Excellent interpersonal, organizational, and written and oral communication skills.
- Ability to work independently and collaboratively with diverse partners.
- Proficiency with Microsoft Office and Google Workspace.

Preferred Qualifications

- Graduate degree in a related field.
- Experience in youth development, social services, and/or registered apprenticeship.

- Knowledge of Registered Apprenticeship, Youth Apprenticeship, Career and Technical Education (CTE), and work-based learning.
- Experience working with adolescents or young adults.
- Experience collaborating with K–12 school systems, employers, and community partners.
- Familiarity with Apple products and related software.

Background Checks

Offers of employment are contingent on completion of a background check. Information reported by the background check will not automatically disqualify anyone from employment. Before any adverse decision, the finalist will have an opportunity to provide information to the University regarding disclosable background check information. The University reserves the right to rescind the offer of employment or otherwise decline or terminate employment if the information reported by the background check is deemed incompatible with the position, regardless of when the background check is completed.

Employment Eligibility

The successful candidate must complete employment eligibility verification (on Form I-9) by presenting documents that establish identity and work authorization within the timeframe required by federal immigration law, and where applicable, to demonstrate renewed employment authorization. Failure to complete employment eligibility verification or reverification within the timeframe set forth by law may result in suspension or termination of employment.

EEO Statement

The University of Maryland, College Park is an Equal Opportunity Employer. All qualified applicants will receive equal consideration for employment. Please read the University's Equal Employment Opportunity Statement of Policy.

Title IX Non-Discrimination Notice

The University of Maryland (UMD) does not discriminate on the basis of sex, gender identity or expression, sexual orientation, race, color, religion, national origin, ethnicity, physical or mental disability, protected veteran status, age, genetic information or any other characteristic protected by law in its programs and activities. Specifically, Title IX prohibits discrimination on the basis of sex in UMD programs and activities, including with respect to admission and employment.

Application Instructions

Interested persons should contact MEECYA@umd.edu and include a cover letter summarizing qualifications and interest in working with the Maryland Early EdCorp (MEEC) Registered Apprenticeship program, a current resume, an informal writing sample (e.g, email, newsletter, etc.), and contact information for three individual references. Please state "Youth Apprenticeship

Project Manager Application” in the subject line of the email to ensure your materials are received. Material review will begin August 3, 2026 and continue until the opening is filled.