Early Childhood Curriculum Writer

Center for Early Childhood Education and Intervention (CECEI)
University of Maryland, College Park

Background on the Center for Early Childhood Education and Intervention:
The Center for Early Childhood Education and Intervention (CECEI), in the College of Education at the University of Maryland, is a joint initiative between the Department of Counseling, Higher Education and Special Education and the Department of Human Development and Quantitative Methodology. The mission of the CECEI is to conduct high quality research on early childhood education and early intervention programs in order to inform State and Federal policy, to translate research into scalable education programs and best practices, to build capacity in schools and communities, and to promote family engagement in their children’s education.

Curriculum Writer

CECEI is currently developing a three-year-old, project-based, early childhood curriculum for implementation in Maryland and potentially beyond. This position will be part of the content development team. They will be responsible for writing and editing lesson plans within designated areas, as well as recommending manipulatives and experiences for learning centers. Lesson plans will include directions, objectives, assessments, standards, and accommodations for diverse student populations. Lessons must be aligned to Maryland Early Learning Standards and CECEI protocol. Please note that writing assignments may fluctuate based on the CECEI team’s needs. This work may be completed remotely, on the UMD campus or a combination of the two. The Early Childhood Curriculum Writer will be required to attend regular (either virtual or in-person) team meetings. This opportunity is a full-time, contractual position until December 31, 2021. Continuation dependent upon performance and funding.

Minimum Qualifications:
- Masters in Early Childhood Education or closely related field
- Experience teaching in a high-quality, culturally and linguistically diverse, inclusive, standards-based early childhood program
- Experience with lesson planning and/or curriculum design, preferably project-based
- Experience participating in brainstorming and ideation sessions
- Evidence of strong communication skills, both oral and written
- Excellent interpersonal skills
- Able to think creatively and at a quick pace to develop project-based lessons for young preschool children
- Attention to detail and ability to work autonomously to meet set deadlines
- Proficiency in using Google Suite

The University of Maryland, College Park, an equal opportunity/affirmative action employer, complies with all applicable federal and state laws and regulations regarding nondiscrimination and affirmative action; all qualified applicants will receive consideration for employment. The University is committed to a policy of equal opportunity for all persons and does not discriminate on the basis of race, color, religion, sex, national origin, physical or mental disability, protected veteran status, age, gender identity or expression, sexual orientation, creed, marital status, political affiliation, personal appearance, or on the basis of rights secured by the First Amendment, in all aspects of employment, educational programs and activities, and admissions. Minorities are encouraged to apply.

For best consideration, please send all materials by June 16th, 2021. Applicants should submit the following materials electronically: Cover letter summarizing qualifications, a current resume or CV, informal and formal writing samples, and contact information for three individuals who may be contacted by the committee as references. Only fully complete application packages will be reviewed.

All inquiries, nominations and applications should include the subject line “Early Childhood Curriculum Writer” and be sent to: cecei@umd.edu.