

**IMPORTANT DATES**  
**SUMMER 2020**

All forms are submitted to [oss-graduateservices@umd.edu](mailto:oss-graduateservices@umd.edu) and require two Department signatures (advisor and Department Graduate Director). Please refer to the "[Step-by-Step Graduation Overview](#)"; "[Important Dates](#)"; and "[Forms Used by Graduate Students](#)" to determine administrative requirements.

DUE DATE	DESCRIPTION	WHO
Feb 25 Tuesday	<b>SUMMER REGISTRATION BEGINS</b> <a href="#">Register on-line.</a> Early registrant payment is due on or before <b>MAR 23<sup>th</sup></b> . <b>Students who register on or after March 26<sup>th</sup> must submit information via the Payment Calculation Page. Payment is required at the time of registration starting March 26<sup>th</sup>.</b> <a href="#">Payment policy</a> does not follow the standard fall/spring semester payment due dates. Non-payment may result in course cancelation and a block from future registration.	ALL STUDENTS
May 25 Monday	Memorial Day Holiday. The University is closed	ALL STUDENTS/FACULTY/ STAFF
June 1 Monday	First day of classes for Summer Session I (June 1-July 10) Late registration begins (late fee charged)	ALL STUDENTS
	Doctoral student deadline for the <a href="#">Nomination of Doctoral Dissertation Committee Form</a> <i>The committee form must be submitted at least 6 weeks before the scheduled defense; the Human Subjects IRB Approval letter must be on file or a copy attached to the committee form (if human subjects were used).</i> Approved forms due in Graduate Studies Office to meet the Graduate School Deadline of <b>Tuesday, May 28<sup>th</sup></b>	ALL GRADUATING DOCTORAL STUDENTS
Early June	Check with your department for comprehensive examination applications (if required), deadlines and dates.	ALL GRADUATING MASTER'S & AGS STUDENTS
June 26 Friday	<b>Preliminary U.achieve Audit</b> <a href="https://uachieve.umd.edu/">https://uachieve.umd.edu/</a> and <a href="#">Approved Program form</a> with signatures due to Department Coordinators. Forms are <b>NOT</b> due to Graduate Studies Office. <b>After audit COMPLETION Coordinators will send to Student Services Office with signed Program form.</b>	ALL GRADUATING MASTER'S STUDENTS
June 26 Friday	Master's thesis student deadline for the <a href="#">Nomination of Thesis Committee form</a> <i>The Committee form must be submitted at least 6 weeks before the scheduled defense; the Human Subjects IRB Approval letter must be on file or a copy attached to the committee form (if human subjects were used).</i> Approved forms due in Graduate Studies Office to meet the Graduate School Deadline of <b>Friday, July 10<sup>th</sup></b>	ALL GRADUATING MASTER'S STUDENTS
JULY 3 Friday	University is Closed - Independence Day Holiday July 4 <sup>th</sup>	ALL STUDENTS/FACULTY/ STAFF
July 10 Friday	Last day of classes for Summer Session I	ALL STUDENTS
July 13 Monday	First day of classes for Summer Session II (July 13– August 21) Late registration begins (late fee charged)	ALL STUDENTS
July 17 Friday	Last day to for <a href="#">degree candidates to apply online.</a>	ALL GRADUATING STUDENTS
July 26 Friday	Comprehensive exam results due in Student Services for master's students (if required), and A.G.S. students.	ALL GRADUATING MASTER'S & AGS STUDENTS
July 24 Friday	Final seminar papers and/or research papers (for M.Ed. and M.A. non-thesis options) signed by the professor directing the paper and the advisor, are due in the Graduate Studies Office, room 1204 Benjamin Building. <b>No extensions for the final approved seminar paper will be given beyond July 24<sup>th</sup>.</b> Please check with the professor directing the paper for their submission requirements and deadlines, in order to meet the <b>July 24<sup>th</sup></b> deadline.	ALL GRADUATING MA NON-THESIS or MED STUDENTS

<p><b>July 31 Friday</b></p>	<p>Final date to electronically submit the doctoral dissertation. Refer to the <a href="#">dissertation digital submission instructions</a>. A processing fee will be charged to your student account. Additional optional fees may be charged to a credit card as part of the submission process through ProQuest.</p> <p>Final date for Dissertation Chairs to submit the <b>Report of Examining Committee Form</b> and the <a href="#">Electronic Publication Form</a> to Graduate Studies, room 1204 Benjamin.</p> <p><a href="#">Doctoral Student Surveys</a> are required and are submitted online.</p> <p>Please route all forms through Graduate Studies, room 1204 Benjamin. All items listed above are due in the Office of the Registrar, Room 1113 Mitchell Building and will be forwarded by Graduate Studies</p>	<p><b>ALL GRADUATING DOCTORAL STUDENTS</b></p>
<p><b>August 14 Friday</b></p>	<p>Final date to electronically submit the master's thesis. Refer to the <a href="#">thesis digital submission instructions</a>. A processing fee will be charged to your student account. Additional optional fees may be charged to a credit card as part of the submission process through ProQuest.</p> <p>Final date for Thesis Chairs to submit the <b>Report of Examining Committee Form</b> and the <a href="#">Electronic Publication Form</a> to Graduate Studies, room 1204 Benjamin.</p> <p>Please route all forms through Graduate Studies, room 1204 Benjamin. All items listed above are due in the Office of the Registrar, Room 1113 Mitchell Building and will be forwarded by Graduate Studies</p>	<p><b>ALL GRADUATING MASTER'S THESIS STUDENTS</b></p>
<p><b>August 21 Friday</b></p>	<p><b>Summer Session II ends Degree Conferral Date</b> The <b>Registrar's Office</b> posts the degree on student transcripts. The University Registrar's Office establishes the actual date of the degree and establishes a different date that the degree <b>is posted</b> to the student transcript.</p>	<p><b>ALL GRADUATE STUDENTS</b></p>
<p><b>August 24<sup>th</sup> (Tentative) Monday</b></p>	<p>Completion of U.acheive Audit <a href="https://uachieve.umd.edu/">https://uachieve.umd.edu/</a> and <a href="#">MAP Completion Form</a> is due to meet Graduate School deadline of <b>August 24th</b></p>	<p><b>GRADUATING STUDENTS</b></p>
<p><b>TBD (Early mid-September)</b></p>	<p>Grades are calculated Degrees posted MAP Transcript Notations <b>For Certification Programs:</b> After the degree is posted, an additional notation will be posted stating that you completed a Maryland Approved Program (MAP) accredited by NCATE. Prior to <b>requesting an official transcript</b> please be sure to check your <b>unofficial transcript</b> to ensure that the MAP notation is appearing. In order to receive your teaching certificate from the <b>Maryland State Department of Education (MSDE)</b> you will need to provide them with documents to include an official transcript, with the degree and the Maryland Approved Program (MAP) notation posted. Students are encouraged to apply for the MSDE Teaching Certificate by <b>Creating an Educator Portal</b> online, prior to providing the official transcript.</p>	<p><b>GRADUATING STUDENTS</b></p>

**\*REGULATIONS\***

- Continuous registration is required. All students must be registered each fall and spring semester for a minimum of 1 credit that will accurately reflect the student's involvement in graduate study and use of University resources. Students **may** request a leave of absence (check criteria). Master's and pre-candidacy doctoral students may request a waiver of the registration requirement by filing the "Petition for Waiver of Continuous Registration" form. Leave of absences and waivers must have Department and College approval. Students who have approved waivers may not use any facility or resource of the University. Students must be making satisfactory progress in order to be granted a waiver. Forms may be found on the web at [http://www.gradschool.umd.edu/current\\_students/general\\_forms\\_for\\_graduate\\_students.html](http://www.gradschool.umd.edu/current_students/general_forms_for_graduate_students.html).
- Doctoral student registration for 899 dissertation credit is not permitted until the doctoral student has advanced to candidacy.
- Pre-candidacy doctoral students may register for 898 "Pre-Candidacy Research" for 1-8 credits (carries 18 units).
- Doctoral candidates, advanced to candidacy, are automatically registered for 6 credits of 899 dissertation credit by the University each fall and spring semester. The credit level is not variable, and can not be adjusted.
- Students must be registered for a minimum of one credit in the intended semester of graduation, including one of the summer sessions for August graduation.
- Doctoral candidates who have accumulated the required number of 899 dissertation credits prior to August graduation may register for a minimum of one credit of 899 dissertation credit (variable credit is available in summer only, with tuition charged by the credit), or 898 pre-candidacy credit, or any other credit approved by the student's advisor, in order to meet the registration requirement for summer graduation.
- It is necessary to apply for graduation early in the semester of graduation. If graduation requirements are not met in the semester of initial application, the Application for Graduation continues to carry over until graduation requirements are met. However, any student whose time expires before graduation requirements are met will **not** have their Application for Graduation rolled over. These students will need to request a time extension and reapply to graduate. There will be no fee charged for the Application for Graduation.
- Students are responsible for meeting deadlines when fulfilling final degree requirements.
- Students should check the graduate program that they are enrolled in for applicable deadlines it may have.
- For additional information, call the Graduate Studies Office, College of Education, 301-405-2363 or 301-405-2361.

**FALL 2020 SEMESTER** (Check the Fall 2020 [Important Dates](#) for deadlines):

August 31 Monday First Day of Classes  
December 22 Tuesday Campus Commencement (COE ceremony TBD)