1. Approval of Minutes of December Meeting
   After review of the December minutes, Olivia moved we accept them. Kelly seconded it, and they were approved.

2. Dean's Report
   A. Dean's Lecture Series -- Her survey netted lots of ideas. Prudence Carter (Berkeley) cannot accept our invitation to speak. Britt Kirwin is the likeliest choice. We want to hear about his Commission's recommendations, and he wants to express how sweeping the recommendations actually are, across all facets of education. This would be especially timely, as the report has just been released. He can talk about the priorities and how they fared in the legislature this spring. Because he is not in K-16 education, Jennifer would also like to invite another person to be included in the discussion, someone like Ivory Tolson, sociologist from Towson, who examined all of the Commission's recommendations from an equity lens. Jennifer thinks this, too, would attract a lot of interest, college-wise and beyond. Policy position and academic/equity position would be represented.
Jennifer would also like to have a preparatory briefing and work session in our College prior to the lecture. She would like us to influence the thinking and decisions of the current legislature in Annapolis.

B. Social Justice Day -- 3rd annual this year -- We're one of 3 colleges sponsoring it this year. We have faculty who are actively involved in the planning and implementation. It's scheduled for April 11th, 2019.

C. The Three Big Ideas: educator pipeline, civic education and innovation, tech ed and human development. These ideas came from the merging of internal expertise and relevant practice. Four colleges are leading the civic education discussion: BSOS, ARHU, Public Policy, and CoE. These topics will be on the agenda for the CoE Retreat next Friday (February 1st).

D. Retreat: Next Friday: Priorities are research activity and funding, enrollments and coherence, and visibility of our work, both on campus and externally. We will be dedicating a couple of hours to community and capacity building -- and how we're getting our work done as a community. We'll also convene around the Three Big Ideas. The retreat is to be held in the Atrium of the Stamp Student Union.

E. Laura Stapleton will be coming on as Associate Dean for Research, Innovation and Partnerships. Maggie will be staying on to direct the Ed.D program, working half-time.

F. Jennifer opened the floor for questions or concerns. None presented.

3. Proposed Amendment to the College Plan of Organization

Dan asked Jennifer to elaborate on the need for the amendment. PCC (Program, Curriculum, and Courses Committee) needs clarification of the purpose of the committee. She explained that she has never been quite sure of how to address proposals that came across her desk. She didn't want simply to pass them through, and she's asking for changes in the language of the purpose statement. "How will this new course/amendment/etc. meet the goals of the College? Does this change make sense?"

The Campus committee assumes we've had the good conversations before sending the proposal to them, and Jennifer wants to make sure we really have had them. Dan reminded us that this is the time to discuss and question the changes we're considering here. He proposed that we vote on it now as a Senate (we have met quorum). We will then put it out to the CEA, then, assuming approval, hold on to it before sending it to the University Senate. Olivia moved that we do, Dian seconded it, and we approved the proposal. We then voted on the proposed change as written, which was passed.

Jennifer reminded us that we often don't get these things exactly right from the start. We should be open to adjusting things as they unfold. Kelly asked about how the honors or I-series courses might be considered differently. Are our gen-ed requirements currently being met? Jennifer saw this as a good suggestion. Gen-ed courses are approved through a different process. We need to check with Kathy Angeletti for clarification. It all goes back to Laura and Kathy to be put into place. We need to make sure we're already meeting our gen-ed requirements.

4. Committee Reports:
A. Diversity and Inclusion -- Our next Open Forum: Dan reported that two of the biggest contributors to the committee are not able to be here. Several non-members convened for general discussion. Peggy will contact Jeremy for his input before things are decided.

B. Awards Committee -- They have updated the due date for submission of materials, which is now April 1st. Dian mentioned the years-of-service awards, stating that the certificates may not be ready in time for the awards meeting.

C. Faculty/Staff Affairs Committee -- **Faculty:** Jill reported that Kerry Anne O'Meara will be holding two workshops this spring (TTK and PTK faculty) for folks who are interested in the promotion process. There are also promotion and mentoring workshops coming up for PTK faculty. The committee is planning to send out a survey to get a sense of people's mentoring needs. **Staff:** Dian reported that the holiday party was a great success. The Clifton Strengths workshop was also held, attended by many of the staff. Dian was most impressed with the diversity of staff strengths and how all our bases are covered. Jennifer encouraged the need to work together and tap that variety of strengths.

5. New Business -- Nothing added today, but Dan encouraged us to bring thoughtful suggestions for things that need to be considered.

Olivia moved that we adjourn, Dian seconded it, and it was approved.

6. Committee Work Time began at 10:00.